



Meeting Minutes

Thursday, January 25, 2024

Attendance

- | | |
|---|--|
| <input checked="" type="checkbox"/> President
Ellen Bloom | <input checked="" type="checkbox"/> Continuing Education Director
Nakia Bolden |
| <input type="checkbox"/> President-Elect
Vacant | <input checked="" type="checkbox"/> Advocacy Director
Giselle Avila |
| <input type="checkbox"/> Past-President
Vacant | <input checked="" type="checkbox"/> Treasurer
Breanna Miles |
| <input checked="" type="checkbox"/> Communications Director
Dawson Groves | <input checked="" type="checkbox"/> Chapter Delegate
Prasad Chaki |
| <input type="checkbox"/> Membership Director
Vacant | <input type="checkbox"/> Student Representative
Vacant |
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Board of Directors

President Ellen Bloom

- President-Elect position is vacant.
- Past-President position is vacant.
- Membership Director position is vacant.
- Student Representative position is vacant.
- Looking into continuing education credits from National SOPHE.
- Opening discussions for annual InSOPHE conference.
 - Remaining virtual?
 - Remaining in-person?
 - Considering sponsoring existing events to engage members.
 - Considering webinars...
 - Monthly?

President-Elect Vacant

- N/A

Past-President/By-Laws/Policies and Procedures Vacant

- N/A

Communications Director Dawson Groves

- Updated all pages of InSOPHE website for consistency.
<https://insophe.org/>
- Updated Facebook and LinkedIn pages for consistency (e.g., header photos, profile photos).
- Created branding template for internal and external communications.
- Updated Policies, Procedures, and By-Laws document (branding/formatting).
<https://insophe.org/resources/Site/Policies%20and%20Procedures.pdf>
- Updated branding for InSOPHE statement on racial justice.
<https://insophe.org/resources/Site/Statement%20on%20Racial%20Injustice.pdf>
- Updated branding for InSOPHE steps to effective advocacy.
<https://insophe.org/resources/Site/Basic%20Steps%20to%20Effective%20Advocacy.pdf>
- Updated branding for InSOPHE lobbying vs. advocating.
<https://insophe.org/resources/Site/Advocating%20vs.%20Lobbying.pdf>
- Updated branding for InSOPHE membership brochure.
<https://insophe.org/resources/Site/InSOPHE%20Membership%20Brochure.pdf>
- Updated Board of Directors page of InSOPHE website with headshots, positions, open positions, etc.
<https://insophe.org/board-of-directors>
- Created form for InSOPHE newsletter content submission.
<https://docs.google.com/forms/d/e/1FAIpQLSeBKZF9ASEmP9rcLbj6shYqVQgoDkSkgyPTvv-L7OallBzyA/viewform>

Membership Director Vacant

- N/A

Continuing Education Director Nakia Bolden

- N/A

Advocacy Director Giselle Avila

- N/A

Treasurer Breanna Miles

- N/A

Chapter Delegate Prasad Chaki

- Planning on attending National SOPHE conference. Need verification on reimbursement.

Student Representative Vacant

- N/A

Action Items

- Looking at revisions to strategic plan.
 - Aligning with National SOPHE?
- Webinar ideas.
 - Monthly?
 - Every-other-month?